

DGT-Aff0misc/5/2023-O/o DIR (TC)
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

Dated 21.08.2023

Office Memorandum

Subject: - Relaxation of norms for affiliation of Industrial Training Institutes (ITIs) in hilly areas, North Eastern States and Border districts.

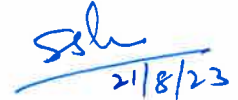
The Directorate General of Training is mandated to provide opportunities for Skill Training for the youth all across the country. Emphasis is laid on enhancing the network of ITIs, such that there is easy access to training and skilling facilities to the residents. Special relaxation is, therefore, being provided in the affiliation norms especially in terms of land requirement and the minimum number of trades norm to facilitate opening of new ITIs in hilly areas, border districts and North Eastern States.

2. As per the affiliation norms notified by DGT in 2018 it is stipulated that for opening of a new ITI anywhere in the country, a minimum area of 1.07 acres of land is required. The norms further stipulate that a minimum of 4 trades and 8 units are required for opening of a new ITI.
3. However, it has been observed that it is often difficult to find 1.07 acres of land in hilly regions in a single stretch due to uneven terrain. Additionally, due to the low population density in hilly areas, North Eastern States, and Border Districts, it is often difficult to open an ITI with a minimum of 4 trades and 8 units.
4. To address these challenges and to facilitate the provision of vocational training through ITIs in the hilly areas, North Eastern States, and Border Districts, the competent authority has decided to relax the existing norms as follows:
 - i. *In hilly areas, North Eastern States, and Border districts, new ITIs can be opened with a minimum of 2 Long-term Craftsmen Training Scheme (CTS) trades, with (1+1) units in each trade i.e. 4 units.*
 - ii. *The minimum land requirement for opening an ITI in hilly areas, North Eastern States, and Border districts with 2 Long-term CTS trades and 4 units is now 0.3 acre i.e. 1200 sqm.*
5. The guidelines applicable for opening new ITIs in Hilly areas, North Eastern States and Border districts are given in *Annexure*.
6. These relaxations are applicable to North Eastern States, Hilly areas as notified by State/UT Governments and border districts as notified by the Ministry of Home Affairs.

7. These guidelines shall come into effect from the date of issuance of this office memorandum.

This issues with the approval of competent authority.

Yours faithfully,



(Sandhya Salwan)

Deputy Director General, DDG

To

1. All State Directors dealing with Craftsmen Training Scheme
2. All RDSDEs - for information

Copy for information to:

1. Sr. PPS to Secretary, MSDE, New Delhi
2. Sr. PPS to DG/AS, DGT New Delhi.
3. Sr. PPS to DDG, DGT, New Delhi, DDG (South Zone) and DDG (East Zone)



(Amrit Pal Singh)

Joint Director, TC Section

Guideline for opening new ITIs in Hilly areas, North Eastern States and Border districts

1. For hilly areas, ITIs can be constructed in multiple split levels, but the stretch of land must be contiguous, with a minimum cumulative area for minimum of 2 trades, with 4 units should be 0.3 acre (1200 sqm).
2. ITIs will have to meet the minimum area requirements for workshops, classrooms, drawing halls, IT labs and library as defined in the latest CTS curriculum and NCVET norms.
3. The basic amenities are mandatory in ITIs however, there will be no constraint on the minimum area required for multipurpose hall/court yard, canteen (including kitchen & pantry), and first-aid room. The total land availability for minimum of 2 trades, with 4 units should be 0.3 acre (1200 sqm).
4. If an applicant intends to open ITI with more than 2 trades and 4 units, it must satisfy the minimum area requirements for workshops, classrooms, drawing halls, IT labs, and library in addition to the 0.3 acre (1200 sqm). Furthermore, there should be a proportional increase in the area for other basic amenities.
5. Vertical expansion of the building can be carried out within the limits set by the Government authority regarding the number of floors.
6. ITI building construction and all safety provisions should be in accordance with the NBC code/local building bye-laws of State /UT as defined for the aforementioned areas.
7. If additional trade units are to be added, and additional construction is required in the existing building, a Structural Stability Certificate must be provided by a government civil/structural engineer.
8. Trades with heavy machinery should only be housed on the ground floor (as defined in latest trade curriculum).
9. Apart from the aforementioned norms, all other norms mentioned in the Affiliation Norms for ITIs Year-2018 and subsequent circular/guidelines issued by DGT, will continue to be applicable.


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