



भारत सरकार / GOVERNMENT OF INDIA

E-61663

कौशल विकास एवं उद्यमशीलता मंत्रालय / MINISTRY OF SKILL DEVELOPMENT AND ENTREPRENEURSHIP

प्रशिक्षण महानिदेशालय / DIRECTORATE GENERAL OF TRAINING



क्षेत्रीय कौशल विकास एवं उद्यमशीलता निदेशालय जम्मू और कश्मीर और लद्दाख



Skill India
कौशल भारत-कुशल भारत

Regional Directorate of Skill Development and Entrepreneurship J&K and Ladakh

भोर (चट्टा सड़क), रीन पैलेस के पास, डाकघर भौर कैप, जम्मू -181 101

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No.: RDSDE/JK/A-32011/1/2019/ESTT/202

Dated: 10 /01/2024

OFFICE MEMORANDUM

Sub: Reconstitution of Internal Complaints Committee (ICC) against Sexual Harassment of Women at Workplace: - regarding.

In pursuance of DGT, New Delhi's Letter No.: DGT-C-13011/1/2019-Adm-I.(E-19075) dated 18.12.2023 and in compliance with guidelines on Sexual Harassment cases of working women issued in the light of judgment of Hon'ble Supreme Court in the Writ Petition No. 666-70 of 1992 (Vishaka & others V/s State of Rajasthan cases) & as per DoPT, New Delhi's OM No. 11013/2/2014-Estt.(A-III) dated 16.07.2015, an Internal Complaints Committee (ICC) with the following members has been reconstituted for redressal of the complaint , if any of working women in this Directorate & NSTI (W), Jammu to ensure safe working spaces for women and to build an enabling environment that respects women's right of equality of status and opportunity in the line "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Sl. No.	Name of the ICC Members & Mobile No.	Position
1.	Smt. Prianka Kaul , Assistant Director (WT), NSTI (W), Jammu Mobile No. 8082640047, e-mail -prianka.kaul@gov.in	Chairperson
2.	Smt. Kiran Bhadwal , Principal, Govt. Higher Secondary School ,Ward No. 1 , Bhour Camp , Old Sathwari Jammu Mobile No. 9796495949, e-mail : kiran.jaral@gmail.com	Member
3.	Smt. Surekha Manhas, Vocational Instructor, Govt. Women ITI, Akhnoor Road , Jammu . Mobile No.: 9086087014, e-mail : manhas.surekha@gmail.com	Member
4.	Smt. Amarjit Kour, Lecturer (E&C Dept.) NITS Polytechnic, Miran Sahib ,Jammu Mobile No. 7006486040 e-mail : amarjit.09.20@gmail.com	Member

2. Any complaints from women employees, girls trainees and Apprentices etc. in respect of Sexual Harassment should be lodged in: Sexual Harassment Electronics-Box(SHE-Box),an Online Complaint Management System which can be accessed vide link : "<http://www.shebox.nic.in>" which will be redirected to the Internal Complaints Committee (ICC) reconstituted as above to inquire the details of complaint.

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3. The ICC is required to initiate inquiry as prescribed under Section 11 of the Sexual Harassment of Women at Workplace (PPR) Act, 2013 as per DoPT, New Delhi OM No.11013/2/2014-Estt.(A-III) dated 16/07/2015 by calling upon complaint to provide detailed complaint along with all the relevant evidences (Documentary or otherwise)

4. As per the guidelines the ICC shall meet at least once in every quarter even if no live case is available to review the preparedness and fulfill the requirement of the Apex Court's judgment in Vishaka case. The ICC shall be responsible for appropriate action in this regard.

5. The ICC will provide ,where necessary ,a special counselor or other support service including maintenance of confidentiality of the complaints and ensure time bound disposed / treatment and Redressal of complaints made by women employees /girls trainees/ and Trade Apprentices, etc. The ICC will be submit final report/s to the undersigned.


(Ravi Chilukoti)

Regional Director / HoD

Encls : DGT, New Delhi Lr. No.: DGT-C-13011/1/2019-Adm-I.(E-19075) dated 18.12.2023

Copy to:

1. Smt. Prianka Kaul , Assistant Director (WT)/ HO, NSTI (W), Jammu
2. Smt. Kiran Bhadwal , Principal, Govt. Higher Secondary School, Bhour Camp, Jammu
3. Smt. Surekha Manhas, Vocational Instructor, Govt. Women ITI, Jammu .
4. Smt. Amarjit Kour, Lecturer (E&C Dept.) NITS Polytechnic, Miran Sahib ,Jammu
5. The Regional Director / HoD , RDSDE J&K and Ladakh, Jammu
6. The Joint Director / HoO, RDSDE J&K and Ladakh, Jammu
7. The Principal, NSTI (W), Jammu.
8. Sh. Deepak Kumar , Deputy Director (Estt-II) ,DGT, New Delhi
9. Notice Boards and Official Websites of RDSDE ,Jammu and NSTI(W), Jammu


(Ravi Chilukoti)

Regional Director / HoD